

## **Higher Education Emergency Relief Fund Report – Emergency Financial Aid Grants to Students**

**August 15, 2020**

**Minnesota School of Cosmetology OPEID 022381** received education stabilization funds under Section 18004(a)(1) of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), Public Law No: 116-136. This Fund Report applies to the student portion received under the Higher Education Emergency Relief Fund that is designated exclusively for emergency financial aid grants to students.

The institution appreciates that Congress and the President have made these critical funds available for eligible students who have expenses related to the disruption of campus operations due to the coronavirus pandemic. We take receipt of these federal funds seriously and are distributing them in accordance with the CARES Act and implementing guidance.

The institution is making the below information available for transparency purposes and in compliance with the U.S. Department of Education’s (“Department”) Electronic Announcement of May 6, 2020.<sup>1</sup> For questions or concerns regarding this Fund Report, please contact **Jeanne Herrmann, CEO**, [jherrmann@broadviewuniversity.edu](mailto:jherrmann@broadviewuniversity.edu).

1. The institution signed and returned to the Department the Certification and Agreement [for] Emergency Financial Aid Grants to Students. The institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide emergency financial aid grants to students.
2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution’s Certification and Agreement [for] Emergency Financial Aid Grants to Students is **\$375,857.00**
3. The total amount of emergency financial aid grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is **\$183,783.39**
4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and thus eligible to receive emergency financial aid grants under Section 18004(a)(1) of the CARES Act, as of the date of this Fund Report is **137**.
5. The total number of students who have received an emergency financial aid grant under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is **133**.
6. The methods used by the institution to determine which students receive emergency financial aid grants and how much they would receive under Section 18004(a)(1) of the CARES Act are provided at **Attachment A**.
7. Any instructions, directions, or guidance provided by the institution to students concerning the emergency financial aid grants are provided at **Attachment B**.

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<sup>1</sup> See: <https://ifap.ed.gov/electronic-announcements/050620HigherEdEmergencyReliefFundRptg>

## Attachment A



**Policy Name:** HEERF – 1<sup>st</sup> Distribution Student Allotment  
**Policy Number:** 4.2800  
**Department:** Financial Aid

**Policy initiated by:**

Broadview University

Institute of Production and

Recording

Minnesota School of Cosmetology

Accreditation Standards

Regulatory Body

**Date Implemented:** 04.21.2020

**Date Revised:** 05.12.2020

### **POLICY**

All funds received from the USDE for HEERF - 1<sup>st</sup> Distribution (50% of total award amount) are disbursed directly to Title IV eligible students. All students who were in active attendance as of March 16, 2020 and enrolled in an eligible program received funds in the amount equal to Total Amount/Total Eligible Students. Students must acknowledge the need for the funds and opt-in to receive the grant dollars designed to off-set the impact of COVID-19. These funds are noted on the student ledger as HEERF1. Any unclaimed funds will be retained for a future distribution based on an application process for students demonstrating additional need. These funds are noted on the student ledger card as HEERF2.

### **RESPONSIBILITY**

Director of Financial Aid

### **KEY DEFINITION(S)**

Emergency Financial Aid Grants to Students under Section 18004 of the Coronavirus Aid, Relief, and Economic Security (CARES) Act

Higher Education Emergency Relief Funds (HEERF)

United States Department of Education (USDE)

Title IV Eligible

Eligible Program

### **EXHIBITS/RESOURCES**

BVU: <https://survey.starscampus.com/srv010.pgm?sn=BEClcq30x0XnVOL>

IPR: <https://survey.starscampus.com/srv010.pgm?sn=BEClqFQHMVSdzn>

MSC:

(PLY): <https://survey.starscampus.com/srv010.pgm?sn=BEClqMDSpHuiOAC>

(WB): <https://survey.starscampus.com/srv010.pgm?sn=BEClqgFCLS8dGVZ>

### **ACCREDITATION/REGULATORY LINKS**

<https://www2.ed.gov/about/offices/list/ope/caresact.html>

<https://www2.ed.gov/about/offices/list/ope/heerfstudentfaqs.pdf>

## **Attachment B**

Higher Education Emergency Relief Fund (HEERF)

Close Minnesota School of Cosmetology- Woodbury

Last 4 of Student Social:

Minnesota School of Cosmetology is honored to announce that it will use the CARES ACT to support its students by providing Higher Education Emergency Relief Funds (HEERF) grants to help cover expenses related to disruptions to their educations due to the COVID-19 outbreak, including items such as course materials and technology as well as food, housing, health care, and childcare. The Coronavirus Aid, Relief and Economic Security Act (CARES Act) was signed into law in March, 2020. A key provision of the legislation allows the United States Department of Education (USDE) to direct funding to educational institutions like Minnesota School of Cosmetology, which then provide students direct financial assistance through emergency financial grants. The USDE provided guidance that students receiving these funds must be Title IV eligible (meaning those receiving or eligible to receive federal funding such as Pell Grants and Direct Loans). Students do not need to repay these funds.


As a Title IV eligible student at Minnesota School of Cosmetology you are entitled to a grant of \$1381.83. Please acknowledge your need to receive this grant by either opting in or opting out below:

I opt in and acknowledge the need to receive this grant. I understand that I do not need to repay these funds and they should be used to cover expenses related to the disruption of my education due to COVID-19.

I opt out and do not wish to receive this grant. I wish to have the funds allocated to another student in need.

Please type in your full, legal name (First, Middle, Last)

Please confirm your current address below. This is where the grant check will be sent. You MUST include your full address ( for example: 123 Main Street, Any Town, UT, 44444). Failure to do so could delay or prevent you receiving these funds.

I'm not a robot 

Submit Survey/Form

**STARS**  
Campus Solutions

## **Higher Education Emergency Relief Fund Report – Emergency Financial Aid Grants to Students**

**June 30, 2020**

**Minnesota School of Cosmetology OPEID 022381** received education stabilization funds under Section 18004(a)(1) of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), Public Law No: 116-136. This Fund Report applies to the student portion received under the Higher Education Emergency Relief Fund that is designated exclusively for emergency financial aid grants to students.

The institution appreciates that Congress and the President have made these critical funds available for eligible students who have expenses related to the disruption of campus operations due to the coronavirus pandemic. We take receipt of these federal funds seriously and are distributing them in accordance with the CARES Act and implementing guidance.

The institution is making the below information available for transparency purposes and in compliance with the U.S. Department of Education’s (“Department”) Electronic Announcement of May 6, 2020.<sup>2</sup> For questions or concerns regarding this Fund Report, please contact **Jeanne Herrmann, CEO**, [jherrmann@broadviewuniversity.edu](mailto:jherrmann@broadviewuniversity.edu).

1. The institution signed and returned to the Department the Certification and Agreement [for] Emergency Financial Aid Grants to Students. The institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide emergency financial aid grants to students.
2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution’s Certification and Agreement [for] Emergency Financial Aid Grants to Students is **\$375,857.00**
3. The total amount of emergency financial aid grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is **\$183,783.39**
4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and thus eligible to receive emergency financial aid grants under Section 18004(a)(1) of the CARES Act, as of the date of this Fund Report is **137**.
5. The total number of students who have received an emergency financial aid grant under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is **133**.
6. The methods used by the institution to determine which students receive emergency financial aid grants and how much they would receive under Section 18004(a)(1) of the CARES Act are provided at **Attachment A**.
7. Any instructions, directions, or guidance provided by the institution to students concerning the emergency financial aid grants are provided at **Attachment B**.

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<sup>2</sup> See: <https://ifap.ed.gov/electronic-announcements/050620HigherEdEmergencyReliefFundRptg>

## Attachment A



**Policy Name:** HEERF – 1<sup>st</sup> Distribution Student Allotment  
**Policy Number:** 4.2800  
**Department:** Financial Aid

**Policy initiated by:**

Broadview University

Institute of Production and

Recording

Minnesota School of Cosmetology

Accreditation Standards

Regulatory Body

**Date Implemented:** 04.21.2020

**Date Revised:** 05.12.2020

### **POLICY**

All funds received from the USDE for HEERF - 1<sup>st</sup> Distribution (50% of total award amount) are disbursed directly to Title IV eligible students. All students who were in active attendance as of March 16, 2020 and enrolled in an eligible program received funds in the amount equal to Total Amount/Total Eligible Students. Students must acknowledge the need for the funds and opt-in to receive the grant dollars designed to off-set the impact of COVID-19. These funds are noted on the student ledger as HEERF1. Any unclaimed funds will be retained for a future distribution based on an application process for students demonstrating additional need. These funds are noted on the student ledger card as HEERF2.

### **RESPONSIBILITY**

Director of Financial Aid

### **KEY DEFINITION(S)**

Emergency Financial Aid Grants to Students under Section 18004 of the Coronavirus Aid, Relief, and Economic Security (CARES) Act

Higher Education Emergency Relief Funds (HEERF)

United States Department of Education (USDE)

Title IV Eligible

Eligible Program

### **EXHIBITS/RESOURCES**

BVU: <https://survey.starscampus.com/srv010.pgm?sn=BEClcq30x0XnVOL>

IPR: <https://survey.starscampus.com/srv010.pgm?sn=BEClqFQHMVSdzn>

MSC:

(PLY): <https://survey.starscampus.com/srv010.pgm?sn=BEClqMDSpHuiOAC>

(WB): <https://survey.starscampus.com/srv010.pgm?sn=BEClqgFCLS8dGVZ>

### **ACCREDITATION/REGULATORY LINKS**

<https://www2.ed.gov/about/offices/list/ope/caresact.html>

<https://www2.ed.gov/about/offices/list/ope/heerfstudentfaqs.pdf>

## **Attachment B**

Higher Education Emergency Relief Fund (HEERF)

Close Minnesota School of Cosmetology- Woodbury

Last 4 of Student Social:

Minnesota School of Cosmetology is honored to announce that it will use the CARES ACT to support its students by providing Higher Education Emergency Relief Funds (HEERF) grants to help cover expenses related to disruptions to their educations due to the COVID-19 outbreak, including items such as course materials and technology as well as food, housing, health care, and childcare. The Coronavirus Aid, Relief and Economic Security Act (CARES Act) was signed into law in March, 2020. A key provision of the legislation allows the United States Department of Education (USDE) to direct funding to educational institutions like Minnesota School of Cosmetology, which then provide students direct financial assistance through emergency financial grants. The USDE provided guidance that students receiving these funds must be Title IV eligible (meaning those receiving or eligible to receive federal funding such as Pell Grants and Direct Loans). Students do not need to repay these funds.


As a Title IV eligible student at Minnesota School of Cosmetology you are entitled to a grant of \$1381.83. Please acknowledge your need to receive this grant by either opting in or opting out below:

I opt in and acknowledge the need to receive this grant. I understand that I do not need to repay these funds and they should be used to cover expenses related to the disruption of my education due to COVID-19.

I opt out and do not wish to receive this grant. I wish to have the funds allocated to another student in need.

Please type in your full, legal name (First, Middle, Last)

Please confirm your current address below. This is where the grant check will be sent. You MUST include your full address ( for example: 123 Main Street, Any Town, UT, 44444). Failure to do so could delay or prevent you receiving these funds.

I'm not a robot 

Submit Survey/Form

**STARS**  
Campus Solutions

## **Higher Education Emergency Relief Fund Report – Emergency Financial Aid Grants to Students**

**June 8, 2020**

**Minnesota School of Cosmetology OPEID 022381** received education stabilization funds under Section 18004(a)(1) of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), Public Law No: 116-136. This Fund Report applies to the student portion received under the Higher Education Emergency Relief Fund that is designated exclusively for emergency financial aid grants to students.

The institution appreciates that Congress and the President have made these critical funds available for eligible students who have expenses related to the disruption of campus operations due to the coronavirus pandemic. We take receipt of these federal funds seriously and are distributing them in accordance with the CARES Act and implementing guidance.

The institution is making the below information available for transparency purposes and in compliance with the U.S. Department of Education’s (“Department”) Electronic Announcement of May 6, 2020.<sup>3</sup> For questions or concerns regarding this Fund Report, please contact **Jeanne Herrmann, CEO**, [jherrmann@broadviewuniversity.edu](mailto:jherrmann@broadviewuniversity.edu).

1. The institution signed and returned to the Department the Certification and Agreement [for] Emergency Financial Aid Grants to Students. The institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide emergency financial aid grants to students.
2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution’s Certification and Agreement [for] Emergency Financial Aid Grants to Students is **\$375,857.00**
3. The total amount of emergency financial aid grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is **\$183,783.39**
4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and thus eligible to receive emergency financial aid grants under Section 18004(a)(1) of the CARES Act, as of the date of this Fund Report is **137**.
5. The total number of students who have received an emergency financial aid grant under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is **133**.
6. The methods used by the institution to determine which students receive emergency financial aid grants and how much they would receive under Section 18004(a)(1) of the CARES Act are provided at **Attachment A**.
7. Any instructions, directions, or guidance provided by the institution to students concerning the emergency financial aid grants are provided at **Attachment B**.

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<sup>3</sup> See: <https://ifap.ed.gov/electronic-announcements/050620HigherEdEmergencyReliefFundRptg>

**Attachment A**



**Policy Name:** HEERF – 1<sup>st</sup> Distribution Student Allotment  
**Policy Number:** 4.2800  
**Department:** Financial Aid

**Policy initiated by:**

Broadview University

Institute of Production and

Recording

Minnesota School of Cosmetology

Accreditation Standards

Regulatory Body

**Date Implemented:** 04.21.2020

**Date Revised:** 05.12.2020

**POLICY**

All funds received from the USDE for HEERF - 1<sup>st</sup> Distribution (50% of total award amount) are disbursed directly to Title IV eligible students. All students who were in active attendance as of March 16, 2020 and enrolled in an eligible program received funds in the amount equal to Total Amount/Total Eligible Students. Students must acknowledge the need for the funds and opt-in to receive the grant dollars designed to off-set the impact of COVID-19. These funds are noted on the student ledger as HEERF1. Any unclaimed funds will be retained for a future distribution based on an application process for students demonstrating additional need. These funds are noted on the student ledger card as HEERF2.

**RESPONSIBILITY**

Director of Financial Aid

**KEY DEFINITION(S)**

Emergency Financial Aid Grants to Students under Section 18004 of the Coronavirus Aid, Relief, and Economic Security (CARES) Act

Higher Education Emergency Relief Funds (HEERF)

United States Department of Education (USDE)

Title IV Eligible

Eligible Program

**EXHIBITS/RESOURCES**



BVU: <https://survey.starscampus.com/srv010.pgm?sn=BEClq30x0XnVOL>

IPR: <https://survey.starscampus.com/srv010.pgm?sn=BEClqFQHMVSdzn>

MSC:

(PLY): <https://survey.starscampus.com/srv010.pgm?sn=BEClqMDSpHuiOAC>

(WB): <https://survey.starscampus.com/srv010.pgm?sn=BEClqgFCLS8dGVZ>

### **ACCREDITATION/REGULATORY LINKS**

<https://www2.ed.gov/about/offices/list/ope/caresact.html>

<https://www2.ed.gov/about/offices/list/ope/heerfstudentfaqs.pdf>

## **Attachment B**

Higher Education Emergency Relief Fund (HEERF)

Close Minnesota School of Cosmetology- Woodbury

Last 4 of Student Social:

Minnesota School of Cosmetology is honored to announce that it will use the CARES ACT to support its students by providing Higher Education Emergency Relief Funds (HEERF) grants to help cover expenses related to disruptions to their educations due to the COVID-19 outbreak, including items such as course materials and technology as well as food, housing, health care, and childcare. The Coronavirus Aid, Relief and Economic Security Act (CARES Act) was signed into law in March, 2020. A key provision of the legislation allows the United States Department of Education (USDE) to direct funding to educational institutions like Minnesota School of Cosmetology, which then provide students direct financial assistance through emergency financial grants. The USDE provided guidance that students receiving these funds must be Title IV eligible (meaning those receiving or eligible to receive federal funding such as Pell Grants and Direct Loans). Students do not need to repay these funds.


As a Title IV eligible student at Minnesota School of Cosmetology you are entitled to a grant of \$1381.83. Please acknowledge your need to receive this grant by either opting in or opting out below:

I opt in and acknowledge the need to receive this grant. I understand that I do not need to repay these funds and they should be used to cover expenses related to the disruption of my education due to COVID-19.

I opt out and do not wish to receive this grant. I wish to have the funds allocated to another student in need.

Please type in your full, legal name (First, Middle, Last)

Please confirm your current address below. This is where the grant check will be sent. You MUST include your full address ( for example: 123 Main Street, Any Town, UT, 44444). Failure to do so could delay or prevent you receiving these funds.

I'm not a robot 

Submit Survey/Form

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Campus Solutions

## **Higher Education Emergency Relief Fund Report – Emergency Financial Aid Grants to Students**

**May 22, 2020**

**Minnesota School of Cosmetology OPEID 022381** received education stabilization funds under Section 18004(a)(1) of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), Public Law No: 116-136. This Fund Report applies to the student portion received under the Higher Education Emergency Relief Fund that is designated exclusively for emergency financial aid grants to students.

The institution appreciates that Congress and the President have made these critical funds available for eligible students who have expenses related to the disruption of campus operations due to the coronavirus pandemic. We take receipt of these federal funds seriously and are distributing them in accordance with the CARES Act and implementing guidance.

The institution is making the below information available for transparency purposes and in compliance with the U.S. Department of Education’s (“Department”) Electronic Announcement of May 6, 2020.<sup>4</sup> For questions or concerns regarding this Fund Report, please contact **Jeanne Herrmann, CEO**, [jherrmann@broadviewuniversity.edu](mailto:jherrmann@broadviewuniversity.edu).

1. The institution signed and returned to the Department the Certification and Agreement [for] Emergency Financial Aid Grants to Students. The institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide emergency financial aid grants to students.
2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution’s Certification and Agreement [for] Emergency Financial Aid Grants to Students is **\$187,929.00**.
3. The total amount of emergency financial aid grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is **\$187,929.00**.
4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and thus eligible to receive emergency financial aid grants under Section 18004(a)(1) of the CARES Act, as of the date of this Fund Report is **137**.
5. The total number of students who have received an emergency financial aid grant under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is **102**.
6. The methods used by the institution to determine which students receive emergency financial aid grants and how much they would receive under Section 18004(a)(1) of the CARES Act are provided at **Attachment A**.
7. Any instructions, directions, or guidance provided by the institution to students concerning the emergency financial aid grants are provided at **Attachment B**.

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<sup>4</sup> See: <https://ifap.ed.gov/electronic-announcements/050620HigherEdEmergencyReliefFundRptg>

## Attachment A



**Policy Name:** HEERF – 1<sup>st</sup> Distribution Student Allotment  
**Policy Number:** 4.2800  
**Department:** Financial Aid

**Policy initiated by:**

Broadview University

Institute of Production and

Recording

Minnesota School of Cosmetology

Accreditation Standards

Regulatory Body

**Date Implemented:** 04.21.2020

**Date Revised:** 05.12.2020

### **POLICY**

All funds received from the USDE for HEERF - 1<sup>st</sup> Distribution (50% of total award amount) are disbursed directly to Title IV eligible students. All students who were in active attendance as of March 16, 2020 and enrolled in an eligible program received funds in the amount equal to Total Amount/Total Eligible Students. Students must acknowledge the need for the funds and opt-in to receive the grant dollars designed to off-set the impact of COVID-19. These funds are noted on the student ledger as HEERF1. Any unclaimed funds will be retained for a future distribution based on an application process for students demonstrating additional need. These funds are noted on the student ledger card as HEERF2.

### **RESPONSIBILITY**

Director of Financial Aid

### **KEY DEFINITION(S)**

Emergency Financial Aid Grants to Students under Section 18004 of the Coronavirus Aid, Relief, and Economic Security (CARES) Act

Higher Education Emergency Relief Funds (HEERF)

United States Department of Education (USDE)

Title IV Eligible

Eligible Program

### **EXHIBITS/RESOURCES**

BVU: <https://survey.starscampus.com/srv010.pgm?sn=BEClcq30x0XnVOL>

IPR: <https://survey.starscampus.com/srv010.pgm?sn=BEClqFQHMVSdzn>

MSC:

(PLY): <https://survey.starscampus.com/srv010.pgm?sn=BEClOMDspHuiOAC>

(WB): <https://survey.starscampus.com/srv010.pgm?sn=BEClqgFCLS8dGVZ>

### **ACCREDITATION/REGULATORY LINKS**

<https://www2.ed.gov/about/offices/list/ope/caresact.html>

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## **Attachment B**

Higher Education Emergency Relief Fund (HEERF)

Close Minnesota School of Cosmetology- Woodbury

Last 4 of Student Social:

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